

Notice of Meeting

Cabinet Member for Highways, Transport and Flooding Decisions

**Date & time**

Wednesday, 8 June
2016 at 2.00 pm

Place

Room G44, County
Hall, Kingston upon
Thames. KT1 2Dn

Contact

Andrew Baird or Joss
Butler
Room 122, County Hall
Tel 020 8541 7609 or 020
8541 9702

Chief Executive

David McNulty

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Baird or Joss Butler on 020 8541 7609 or 0208 541 9702

Elected Members

Mr John Furey

AGENDA

1 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

2 PROCEDURAL ITEMS

a Members' Questions

The deadline for Members' questions is 12pm four working days before the meeting (2 June 2016).

b Public Questions

The deadline for public questions is seven days before the meeting (1 June 2016).

c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

3 TO AWARD A CONTRACT FOR THE PURCHASE AND INSTALLATION OF AUTOMATIC NUMBER PLATE RECOGNITION CAMERAS (ANPR) (Pages 1 - 6)

The report seeks approval from the Cabinet Member for Highways, Transport and Flooding to award a contract to the recommended tenderer for the Purchase and Installation of Automatic Number Plate Recognition Cameras to commence on 1 July 2016. The contract objectives are to build on the existing Surrey County Council (SCC) and Surrey Police ANPR Partnership to deliver real time journey information and support the requirements of the Surrey Police Crime and Disorder duty.

The report provides details of the procurement exercise, including the results of the evaluation process, and demonstrates why the recommended contract award delivers best value for money.

4 TO AWARD A CONTRACT FOR THE PURCHASE AND INSTALLATION OF DRIVER INFORMATION VARIABLE MESSAGE SIGNS (VMS) (Pages 7 - 12)

The report seeks approval from the Cabinet Member for Highways, Transport and Flooding to award a contract to the recommended tenderer for the purchase and installation of Variable Message Signs (VMS) to commence on 1 July 2016. The contract objectives are to expand our existing portfolio of VMS in the eastern part of the county to give additional on route information to motorists.

The report provides details of the procurement exercise, including the results of the evaluation process, and demonstrates why the recommended contract award delivers best value for money.

5 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items

of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

6 TO AWARD A CONTRACT FOR THE PURCHASE AND INSTALLATION OF AUTOMATIC NUMBER PLATE RECOGNITION CAMERAS (ANPR) (Pages 13 - 14)

This is a Part 2 Annex relating to Item 3. This report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

The information contained in this Annex may not be published or circulated beyond this report and will remain sensitive for the length of the contract.

Exempt: Not for publication under Paragraph

7 TO AWARD A CONTRACT FOR THE PURCHASE AND INSTALLATION OF DRIVER INFORMATION VARIABLE MESSAGE SIGNS (VMS) (Pages 15 - 16)

This is a Part 2 Annex relating to Item 4. This report contains information which is exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

The information contained in this Annex may not be published or circulated beyond this report and will remain sensitive for the length of the contract.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**David McNulty
Chief Executive**

Published: Tuesday, 31 May 2016

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

SURREY COUNTY COUNCIL

CABINET MEMBER REPORT

DATE: 8 JUNE 2016

**REPORT OF: MR JOHN FUREY, CABINET MEMBER FOR HIGHWAYS,
TRANSPORT AND FLOODING**

LEAD OFFICER: LAURA LANGSTAFF, HEAD OF PROCUREMENT

**SUBJECT: TO AWARD A CONTRACT FOR THE PURCHASE AND
INSTALLATION OF AUTOMATIC NUMBER PLATE
RECOGNITION CAMERAS (ANPR)**



SUMMARY OF ISSUE:

The report seeks approval from the Cabinet Member for Highways, Transport and Flooding to award a contract to the recommended tenderer for the Purchase and Installation of Automatic Number Plate Recognition Cameras to commence on 1 July 2016. The contract objectives are to build on the existing Surrey County Council (SCC) and Surrey Police ANPR Partnership to deliver real time journey information and support the requirements of the Surrey Police Crime and Disorder duty.

The report provides details of the procurement exercise, including the results of the evaluation process, and demonstrates why the recommended contract award delivers best value for money.

RECOMMENDATIONS:

It is recommended that the Cabinet Member for Highways, Transport and Flooding agrees that:

1. Surrey County Council use the existing Surrey Police Framework to award a contract to Vysionics for the purchase and installation of ANPR cameras; and
2. Surrey County Council call off from the framework agreement for an initial period of one year with an option to extend for up to three further years should future SCC projects require ANPR (Subject to separate SCC internal authorisation as required by values procured).

REASON FOR RECOMMENDATIONS:

3. Surrey Police, who have been using ANPR in partnership with SCC since 2008, have let a framework (naming SCC) utilising the Crown Commercial Services Traffic Management Technology Framework, in compliance with the requirements of the Public Contracts Regulations 2015. This included inviting 10 Contractors to tender for the Framework Contract.
4. The offers received as part of the tender have been rigorously evaluated and the best overall solution has been identified.

5. This report recommends that SCC procure from the Framework referred to in paragraph 3 above for the Purchase and Installation of ANPR cameras to commence on 1 July 2016, with an estimated completion date of 31 March 2017 to align with LEP spending profile, and that the contract is awarded to Vysionics.

DETAILS:

Background

6. Following successful award of a £3.0m Coast to Capital Local Enterprise Partnership (LEP) bid, (with additional £0.75m SCC Match funding) the aim of the project is to develop economic growth by using technology installed on the existing road network to give better journey time reliability and enhanced driver information. The principle of the project is to 'Monitor, Inform and Control'. One of the key 'Monitor' elements of the project is the ability to monitor average vehicle journey times and detect increased vehicle delay due to incidents. It is proposed to install a network of ANPR cameras that will enable calculation of average journey times. Individual vehicle data will also be used by Surrey Police for crime and disorder purposes. Dial up CCTV cameras are the other 'Monitor' element of the scheme, with Variable Message Signs (VMS) constituting the 'Inform' element of the project and Dial up Signal Control (DUSC) completing the 'Control' element .
7. There is also the need to procure the goods and services within this financial year as this is a stipulation of the funding received. As such there is a need to have a flexible/scalable and time efficient means of procuring ANPR and associated services going forward.

Procurement Strategy

8. Surrey Procurement identified a collaborative opportunity for the purchase and installation of ANPR cameras .The benefits of collaboration are greater leverage to achieve a competitive schedule of rates. The following options were considered;
 - Use an existing framework to award the contract. Surrey Police, who have been in partnership with SCC since 2008 for ANPR, have let a framework utilising the Crown Commercial Services Traffic Management Technology Framework. This included inviting all contractors (10) on the Framework. This was identified as the preferred option.
 - Conduct an Open OJEU tender which would take considerable staff time to write, produce and tender the project. All known suppliers are already included on the Surrey Police Framework.

Key Implications

9. By awarding a call-off contract under the Framework for the Purchase and Installation of ANPR cameras to commence on 1 July 2016, the Council will be meeting its duties and will continue to build on the existing SCC and Surrey Police ANPR Partnership to deliver real time journey information and support the requirements of the Surrey Police Crime and Disorder duty.

10. It is intended to install 130 ANPR cameras within 59 locations on key corridors in the eastern part of the county and integrate the data captured by the cameras into the back office facilities of both SCC and Surrey Police.
11. The management responsibility for the call off contract under the Framework Agreement lies with SCC and will be managed in line with the contract management strategy and plan as laid out in the access agreements between the participating authorities.

Competitive Tendering Process

12. Representatives from Surrey and Sussex Police completed the evaluation process to ensure that the proposed solution was fit for purpose for all partner organizations.
13. The initial tender responses were evaluated against the criteria and weightings; 60% Quality, 40% Price, against several 'model' jobs and a schedule of rates. SCC officers subsequently set out their specific installation requirements for 2016 to Vysionics, who supplied a total price for this work in accordance with the rates from the contract model jobs/schedule of works. The volume of this work triggered the reduced rate per ANPR camera, as set out in the contract.

CONSULTATION:

14. Key stakeholders across Surrey and Sussex Police and SCC have been consulted and invited to be named on the contract. Having been in partnership as regards ANPR provision across Surrey since 2008, all parties expressed a desire to continue the successful partnership going forward.

RISK MANAGEMENT AND IMPLICATIONS:

15. Table 1 – Risks and mitigating actions

Category	Risk Description	Mitigation Activity
Financial	Price increases Insufficient project funds to complete ANPR installation	Prices are fixed. Accurate initial estimate of likely required budget with flexibility and scalability of funding across ANPR and other project deliverables.
Service Provision	Maintaining the competence of personnel Availability of locations for required apparatus	Regular contract meetings will include review of procedures to ensure the provider meets the respective standards. Contractor's personnel will work to National and SCC Policies and Procedures. Early engagement with successful tenderer to maximise use of existing SCC infrastructure for ANPR installation.
Reputational	Public and Staff perception	Transparent procurement process, regular client/contractor review meetings, staff briefings and public engagement regards ANPR provision.

Financial and Value for Money Implications

16. The sharing of systems and data with Surrey Police has eliminated any duplication of equipment and the use of existing infrastructure to mount and operate the cameras will reduce delivery and operating costs. Surrey and Sussex Police are funding several of the sites to be installed and the majority of the 'back office' systems associated with the ANPR cameras.
17. There will be a greater use of wireless technology for data communication, reducing installation and operating costs. Use of multi lane cameras will reduce the number of cameras required.
18. The volume of ANPR cameras ordered for the LEP Project has triggered the 5% discount per camera as specified in the Vysionics submission.
19. An overarching benefit of the successful LEP bid is that a better managed road network is vital to the future economic growth of urban areas, estimating that a 10% reduction in travel time can increase productivity up to 1.1%.

Section 151 Officer Commentary

20. The Section 151 Officer confirms that material risks and issues have been addressed in this report and in the accompanying Part 2 Annex to this report. The cost of proceeding will be met from a combination of Coast2Capital LEP approved grant and the Council's own approved capital budget.

Legal Implications – Monitoring Officer

21. The procurement exercise undertaken was compliant with the Public Contracts Regulations 2015 and the Council is entitled to call off from the Framework Agreement identified in this report.

Equalities and Diversity

22. The need for an Equality Impact Assessment (EIA) was considered, however, a conclusion was reached that as there were no implications for any public sector equalities duties due to the nature of the services being procured, an EIA was not required. Despite this, the preferred supplier will be required to comply with the Equalities Act 2010 and any relevant codes issued by the Equality and Human Rights Commission.
23. Data provided by ANPR cameras is anonymised to provide SCC officers with average journey time information and so no individual vehicle details are shared. Surrey and Sussex Police only use individual vehicle data from ANPR cameras in line with National Police Legislation/policies.

Other Implications:

24. There are no potential implications for Council priorities and policy.

WHAT HAPPENS NEXT:

25. The timetable for implementation is as follows:

Action	Date
Cabinet member decision to award	8 June 2016
Cabinet call in period	9 – 27 June 2016
Contract Signature	28 June 2016
Contract implementation	1 July 2016
Contract Commencement Date	1 July 2016

Contact Officer:

Matthew Jezzard
Traffic and Streetworks Manager.
Tel: 07772 931647

Peter Simmonds
Category Specialist – Procurement and Commissioning, Highways and Fire Service
Tel: 020 8541 9936

Annexes:

Part 2 report with financial details attached

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SURREY COUNTY COUNCIL

CABINET MEMBER REPORT

DATE: 8 JUNE 2016

**REPORT OF: MR JOHN FUREY, CABINET MEMBER FOR HIGHWAYS,
TRANSPORT AND FLOODING**

LEAD OFFICER: LAURA LANGSTAFF, HEAD OF PROCUREMENT

**SUBJECT: TO AWARD A CONTRACT FOR THE PURCHASE AND
INSTALLATION OF DRIVER INFORMATION VARIABLE
MESSAGE SIGNS (VMS)**



SUMMARY OF ISSUE:

The report seeks approval from the Cabinet Member for Highways, Transport and Flooding to award a contract to the recommended tenderer for the purchase and installation of Variable Message Signs (VMS) to commence on 1 July 2016. The contract objectives are to expand our existing portfolio of VMS in the eastern part of the county to give additional on route information to motorists.

The report provides details of the procurement exercise, including the results of the evaluation process, and demonstrates why the recommended contract award delivers best value for money.

RECOMMENDATIONS:

It is recommended that the Cabinet Member for Highways, Transport and Flooding agrees that:

1. Surrey County Council use the existing South East Regional Intelligent Transport Systems (ITS) Framework to award a contract to Swarco for the purchase and installation of Variable Message Signs. Slough Borough Council is the lead authority for this contract and has produced the Framework on behalf of the South East Region, inviting all South East authorities if they wished to be named on the Framework.
2. Surrey County Council call off from the framework agreement for an initial period of one year, with an option to extend for up to three further years, should future SCC projects require Variable Message Signs. (Subject to separate Surrey County Council internal authorisation as required by values procured).

REASON FOR RECOMMENDATIONS:

3. A full tender process, in compliance with the requirements of Public Contracts Regulations 2015 has been completed by Slough BC on behalf of SE authorities.

4. The offers received as part of the tender have been rigorously evaluated and the best overall solution has been identified.
5. This report recommends that SCC procure from the South East Regional ITS Framework for the provision of the purchase and installation of VMS to commence on 1 July 2016, with an estimated completion date of 31 March 2017 to align with LEP spending profile, and that the contract is awarded to Swarco.

DETAILS:

Background

6. Following successful award of a £3.0m Coast to Capital Local Enterprise Partnership (LEP) bid, (with additional £0.75m SCC Match funding), the aim of the project is to develop economic growth by using technology installed on the existing road network to give journey time reliability and enhanced driver information. The principle of the project is to 'Monitor, Inform and Control'. One of the key 'Inform' elements of the project is to display real time travel information messages to motorists on Variable Message Signs (VMS), in advance of key decision points on the highway network to allow motorists to better consider route options in response to incidents and events on the highway. Automatic Number Plate Recognition (ANPR) Cameras and Dial up CCTV cameras are the 'Monitor' elements of the scheme, with Dial up Signal Control (DUSC) completing the 'Control' element of the project
7. There is also the need to procure the goods and services within this financial year as this is a stipulation of the funding received. As such there is a need to have a flexible/scalable and time efficient means of procuring VMS and associated services going forward.

Procurement Strategy

8. Surrey Procurement identified a collaborative opportunity for the Purchase and Installation of VMS. The benefits of collaboration are greater leverage to achieve a competitive schedule of rates. The following options were considered;
 - Use an existing framework to award the contract. The South East Regional ITS Framework, produced by Slough BC on behalf of SE authorities, includes all known suppliers. This was identified as the preferred option.
 - Conduct an Open OJEU tender which would take considerable staff time to write, produce and tender the project. All known suppliers are already included on the South East Framework.
 - Use the Crown Procurement Route (Government Procurement Service) to award the contract. Despite several attempts to engage with this process, no progress was made leaving officers concerned over the timeliness in which this route might be secured.

Key Implications

9. By awarding a call-off contract under the Framework identified in paragraph 4 above for the purchase and installation of VMS to commence on 1 July 2016, the Council will be able to better fulfill its Network Management Duty under the Traffic

Management Act 2004, allowing SCC to expand its existing portfolio of VMS to give additional on route information to motorists.

10. It is intended to install VMS within 39 locations on key corridors in the eastern part of the county and link these into the existing back office facilities of SCC, as specified in the LEP bid.
11. The management responsibility for the Framework Agreement lies with SCC and will be managed in line with the contract management strategy and plan as laid out in the access agreements between the participating authorities.
12. The framework agreement has been tendered and is available for use by all named local authorities in the South East and Highways England. This will allow the Council to realise best value and unlock any economies of scale.

Competitive Tendering Process

13. South East Regional ITS Framework used the OJEU Open Procedure for the tender process.
14. There are 14 lots across the Framework. Following adjudication of the tenders received, four providers qualified for Lot 5 : Supply and Installation of VMS.
15. Representatives from Slough BC were involved throughout the evaluation process to ensure that the proposed solution was fit for purpose for all authorities. All named SE authorities were asked to review and contribute to the specifications within each Lot.
16. The initial tender responses were evaluated against the criteria and weightings; 60% Quality, 40% Price, against a schedule of rates.
17. SCC officers subsequently used the schedule of rates to price specific requirements for the LEP Project and used these calculations to select the preferred supplier.

CONSULTATION:

18. Highway authorities across South East England and Highways England have been invited to be named on the contract consulted and on the technical specifications required for each Lot.

RISK MANAGEMENT AND IMPLICATIONS:

19. Table 1 – Risks and mitigating actions

Category	Risk Description	Mitigation Activity
Financial	Price increases	Prices are fixed.
	Insufficient project funds to complete VMS installation	Accurate initial estimate of likely required budget with flexibility and scalability of funding across VMS and other project deliverables.
Service Provision	Maintaining the competence of personnel	Regular contract meetings will include review of procedures to ensure the provider meets the respective standards. Contractor's personnel will work to National and SCC Policies and

	Availability of locations for required apparatus	<p>Procedures.</p> <p>Design work for each proposed site includes a site visit to establish the optimum location. Later Statutory Undertaker apparatus searches will highlight any problems before installation and the project itself allows flexibility of siting VMS to avoid any identified problem locations.</p>
Reputational	Public and staff perception	<p>Transparent procurement process, regular client/contractor review meetings, staff briefings and public engagement regards VMS provision. Pre-installation consultation with stakeholders on specific VMS locations in urban areas where frontagers may be impacted.</p>

Financial and Value for Money Implications

20. Financial savings are demonstrated in Part 2 of this report. These have been achieved by unlocking economies of scale from using the South East Framework.
21. Utilising a Framework Contract to procure VMS has saved considerable staff time in both the Highways and Transport Service and Procurement, as opposed to conducting an Open OJEU tender..
22. An overarching benefit of the successful LEP bid is that a better managed road network is vital to the future economic growth of urban areas, estimating that a 10% reduction in travel time can increase productivity up to 1.1%.
23. Increasing the coverage of VMS equipment will allow accurate and timely information to be relayed to road users which would allow for pre-emptive re-routing to avoid congestion and incidents. This will reduce journey times between destinations and thus improve journey time reliability, in addition to improving public safety and security.

Section 151 Officer Commentary

24. The Section 151 Officer confirms that material risks and issues have been addressed in this report and in the accompanying Part 2 Annex to this report. The cost of proceeding will be met from a combination of Coast2Capital LEP approved grant and the Council's own approved capital budget.

Legal Implications – Monitoring Officer

25. The procurement exercise undertaken was compliant with the Public Contracts Regulations 2015 and the Council is entitled to call off from the Framework Agreement identified in this Report

Equalities and Diversity

26. The need for an Equality Impact Assessment (EIA) was considered, however, the conclusion was reached that as there were no implications for any public sector equalities duties due to the nature of the services being procured, an EIA was not required. Despite this, the preferred supplier will be required to comply with the

Equalities Act 2010 and any relevant codes issued by the Equality and Human Rights Commission.

Other Implications:

27. There are no potential implications for Council priorities and policy.

WHAT HAPPENS NEXT:

28. The timetable for implementation is as follows:

Action	Date
Cabinet member decision to award	8 June 2016
Cabinet call in period	9 – 27 June 2016
Contract Signature	28 June 2016
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Matthew Jezzard
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Peter Simmonds
Category Specialist – Procurement and Commissioning, Highways and Fire Service
Tel: 020 8541 9936

Annexes:

Part 2 report with financial details attached

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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